



CYRUS DALLIN ART MUSEUM Agenda



Date: Tuesday, December 13, 2022
Time: 7:00pm
Location: Remote meeting via Zoom.us
<https://us06web.zoom.us/j/82041218286?pwd=bW93bHR2bjZkS0pwZnpScXBobm45dz09> Meeting ID: 820 4121 8286 Passcode: 556255
+1 301 715 8592 US

CDAM Board of Trustees Meeting

Agenda:

1. Welcome
2. Summary of Action Items from last meeting (10 min) Chuck
3. Operations/Facilities (5 min)
 - Building update (door, alarm)—Chuck
 - Exterior landscape improvements update—Heather
4. Approvals & Consents – (5 min) Sarah
 - Minutes
 - Reimbursement Requests
5. Digital Programs & Outreach
 - Online Metrics (5 min) – Sarah
 - New online followers, trends
6. Volunteers' Report (5 min) –Docent Recruitment & Visitation Numbers (5 min)
 - General Volunteer Update (new Docent Coordinator: Emma Bresnan)
 - Recruiting new volunteers
7. Events
 - First Lights report—Ellen (5 min)
 - Calendar of 2023 Events / Program Planning (30 min)
8. News Media & Publicity
 - News Releases—Susan (5 min)
 - Upcoming publicity needs? (5 min)
 - Update from Amy about magazine article
 - Annual report for Town Meeting in progress
9. Arlington Engagement
 - Business Community Update – Ellen (5 min)
 - Planning Department Update – Heather (5 min)
10. All Other Business
 - Board of Directors updates: ACC Grant, Annual appeal—Geri or Heather (5 min)
 - Collections Committee visit to Boston
 - Membership committee forming
 - Open Forum
11. Identify new Action Items

Happy Hannukah! Merry Christmas! Happy New Year!